

Wes Hosford Fundraising Society – Meeting Minutes
Thursday, March 13, 2025
Hybrid Meeting - Google Meet & School Library

In-person Attendees: Loretta Campbell, Tawnia McQueen, Kilby Ritchie, Courtney Kohlruss, Rebecca Ross, Amy Power

Virtual Attendees: Chelby Tait

WHF Staff: Susan Freiheit, Ralph Arndt, Mrs. Pedersen (virtual)

Regrets: Erin Ramme

1. Call to order & Welcome

- a. Loretta called the meeting to order at 7:30pm

2. Approval of Agenda

- a. Any additions to the Agenda?
 - i. Yes, please add fundraising considerations for next year.
- b. Amy motioned to approve the Agenda with the above addition.
 - i. Tawnia seconded the motion.
 - ii. All in favour. Agenda approved.

3. Approval of Minutes

- a. Any changes to the Minutes from January 16, 2025.
 - i. Yes Sue was absent but was listed as attending.
- b. Approval of Minutes from January 16, 2025
 - i. Courtney motioned to approve minutes with the above correction.
 - ii. Rebecca seconded the motion.
 - iii. All in favour. Minutes from January 16, 2025 approved.

4. Treasurer's Report

- a. All items we've approved for spending, the money is now in the bank for.
- b. Balance of \$1,200 doesn't include the Read-a-thon funds - cheque is in the mail.
- c. Oil Kings - \$800 still coming.

d. Balance Sheet

Wes Hosford Parents Fundraising Society		
Balance Sheet		
September 1, 2024 to March 11, 2025		
		Total
Assets		
Cash		
	ATB Casino Bank Account	\$ 915.12
	ATB General Bank Account	\$ 11,769.47
	Petty Cash	\$ -
	Total Cash and Cash Equivalent	\$ 12,684.59
	Accounts Receivable	\$ -
	Prepaid Expenses	\$ -
	Total Assets	\$ 12,684.59
Liabilities and Equity		
Liabilities		
	Current Liabilities	\$ 414.44
	Total Liabilities	\$ 414.44
Equity		
	Opening Balance Equity	\$ 17,827.04
	Retained Earnings	
	Profit for the Year	\$ (5,142.45)
	Total Equity	\$ 12,684.59
Total Liabilities and Equity		\$ 12,270.15

e. Project Income & Expenses

Projected income after liabilities

Current Cash Balance- Main	\$ 11,769.47
Marsh Insurance 24/25	\$ 1,592.00
Qualico	\$ 2,500.00
Qualico clean up supplies	\$ 250.00
Busing	\$ 1,750.00
School dance	\$ 2,000.00
March 14, 2025- Treat	\$ 1,004.70
March 18, 2025- Hot lunch	\$ 2,012.54
March 31, 2025- Popcorn	\$ 366.77

Current Cash Balance- Casino	\$ 915.12
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Total Projected Expenses	\$ -
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Available Cash- Casino Account	\$ 915.12
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Total Projected Expenses	\$	11,476.01
Total Projected Income	\$	-
Available Cash- Main Account	\$	293.46

**Wes Hosford Parents Fundraising Society
September 1, 2024 to January 12, 2025**

Cash available after projected expenses

Main Account	\$	293.46
Casino Account	\$	915.12
TOTAL Available Cash	\$	1,208.58

5. Update and Upcoming Fundraisers

- a. Dance
 - i. \$1,600 raised so far from Munch-a-lunch. Expenses still to come out of that.
 - ii. Discussion on square readers and concession payment.
- b. Bottle Drive at interviews - \$360 Term 1, \$202 Term 2
 - i. Can we do prizing for bottle drives next year?
 - ii. Loretta motioned to spend \$100 on prizing for bottle drives.
 - Kilby seconded.
 - All in favour. Motion approved.
- c. Write-on Stationery
 - i. Courtney to manage again this year if no other volunteer steps up.
- d. Make-it-SOW - upcoming fundraiser selling garden seeds.
 - i. A parent reached out to do manage this fundraiser.

- e. Qualico Clean-up - good to go with Qualico. Kilby to draft a letter for Grade 6 parents re: taking on this initiative to get \$2,500 toward Grade 6 year end.
- f. Sports Day - June 24
 - i. lunch on the land
 - ii. could we do a hot lunch?
 - iii. Loretta motioned to spend up to \$200 to buy popsicles for all students, teachers, staff and volunteers for sports day.
 - Kilby seconds.
 - All in favour. Motion approved.
- g. Front Row Raffle for Spring Concert - Courtney to have Trena set it up and communicate.
- h. Code Ninjas - success has decreased over the year. Spring Break camp code to be shared. PNO March date pending.
- i. Read-a-thon - success! Loretta and Kilby volunteer to run Read-a-thon next year, to be booked for January 2026, but we will wait for the new Executive to vote on it.
- j. Cotton Candy Pink Shirt Day - books bought and delivered to School Counsellor and Mental Health Ambassador. Very grateful!

6. Fundraising Budget Requests

- a. From previous meetings to to carry forward to May meeting
 - i. Library plastic displays - \$1,700
 - ii. Chrome books and 2 smart TVs
- b. In May we will vote on budgets for next year and other requests

7. Adjournment - Loretta adjourned the meeting at 8:15pm.

- a. Next meeting May 15, 2025.