

Wes Hosford Fundraising – Meeting Minutes
Thursday, Jan18, 2023
Hybrid Meeting - School Library & Google Meet

In-person Attendees: Tawnia M, Kilby R, Chantelle A, Loretta C, Trena-Violet S, Courtney K, Kristi F, Amy P

Virtual Attendees: n/a

WH Staff: Susan Freiheit, Ralph Arndt, Pamela Erickson

1. Call to order & Welcome

- a. Loretta called the meeting to order at 8:12pm

2. Adoption of Agenda

- a. Courtney motioned to approve the Agenda.
- b. Amy seconded the motion.
- c. All in favour. Agenda approved. .

3. Adoption of Meeting Minutes

- a. Kilby motioned to approve minutes from November 16, 2023 meeting.
- b. Tawnia seconded the motion.
- c. All in favour. Minutes approved. .

4. Treasurer's Report

- a. **Balance Sheet**

Wes Hosford Parents Fundraising Society		
Balance Sheet		
September 1, 2023 to January 15, 2024		
		Total
Assets		
Cash		
	ATB Casino Bank Account	\$ 21,122.28
	ATB General Bank Account	\$ 18,450.37
	Petty Cash	\$ -
	Total Cash and Cash Equivalent	\$ 39,572.65
	Accounts Receivable	\$ -
	Prepaid Expenses	\$ -
	Total Assets	\$ 39,572.65
Liabilities and Equity		
Liabilities		
	Current Liabilities	\$ -
	Total Liabilities	\$ -
Equity		
	Opening Balance Equity	\$ 6,010.15
	Retained Earnings	
	Profit for the Year	\$ 33,562.50
	Total Equity	\$ 39,572.65
Total Liabilities and Equity		\$ 39,572.65

b. Profit & Loss

Wes Hosford Parents Fundraising Society		
Profit and Loss		
September 1, 2023 to January 15, 2024		
Income		Total
Family Dance	\$	-
Food services	\$	13,000.00
Mabels Labels	\$	100.04
Nitza's Pizza Coupon	\$	-
Save on Foods Wye Road	\$	-
Boston Pizza	\$	-
Skip the Depot	\$	-
Donation/ Grant	\$	2,500.00
Oil Kings Tickets	\$	-
Perogies and cookie dough	\$	4,378.80
Write on Stationery	\$	740.41
Total Income	\$	20,719.25
AGLC proceeds	\$	21,122.28
Gross Income	\$	41,841.53
Expenses		
Food services	\$	10,585.52
Fundraising incentives	\$	249.93
Family Dance	\$	-
Supplies for School	\$	3,710.00
Nitza's Pizza Coupon	\$	-
AGLC	\$	-
Petty Cash	\$	-
Requests from school	\$	1,464.70
Sunshine committee	\$	264.65
Insurance	\$	593.00
Other	\$	177.00
Total Expenses	\$	16,867.80
Other Income		
Bank Interest	\$	2.11
Total Other Income	\$	2.11
Profit	\$	24,975.84

c. Cash Flow

Wes Hosford Parents Fundraising Society September 1, 2023 to January 15, 2024

Cash available after projected expenses

Main Account	\$	9,886.53
Casino Account	\$	21,122.28
TOTAL Available Cash	\$	31,008.81

5. Playground Update - Kilby

- a. A playground package was provided. It included:
 - i. A Letter to the County sent Oct. 13, 2023 based on the feedback from our Wes Hosford Families and staff, local community members, Adapted Physical Activity Consultants, as well as data from the "Creating Inclusive Playground" Playbook. This outlines, with evidence, what the school and community families wish to see.
 - ii. Wes Hosford Playground Meeting Minutes & Proposed Footprint Image from a December meeting with the County to discuss procurement status, construction costs, footprint design options, and community notification.
 - iii. Playground Correspondence from consultation with Sue and the Playground Committee, this was the email sent to the County with our thoughts of the December meeting.
- b. Moving forward, we are still looking to be on track for a Summer 2024 Build with more details (from the request for bid results) coming end of March. We are optimistic to bring you the next update at the April meeting.

6. Previous Fundraisers

- a. Oil Kings ~ \$300 profit
- b. 50/50 from Christmas Concert \$458.77 profit directed to 1:1 technology

7. Upcoming Fundraisers

- a. **February fundraiser** - Tawnia motioned that we cancel the popcorn fundraiser. Kristi seconded. All in favour, motion approved.
- b. **Dance** - March 21 - Shawna has requested a budget of \$2,000 (for DJ, concession, decorations, etc).

- i. Amy motioned that we approve a budget of up to \$2,000 for the dance. Tawnia seconded. All in favour, motion approved.
 - ii. Discussion: can we add a 50/50? To the prize table instead of online?
- c. **Readathon** - still planning to hold the Readathon over spring break but with more incentives for students and teachers.
 - i. Discussion:
 - Could we take cash?
 - How do we make it a bigger fundraiser?
 - ii. Tawnia motioned that we spend up to \$1,000 on prizing. Amy seconded. All in favour. Motion approved.
- d. **Other ideas:**
 - i. Could we sell popcorn or chocolates at the spring concert?

8. Fundraising Budget Requests

- a. **Self-Regulation Room** - Courtney presented a proposal for the Self-Regulation Room. Chantelle motioned that we spend up to \$8,000 from the Casino account for the Self-Regulation Room. Trenna seconded. All in favour. Motion approved.
- b. **Learning Commons** - Tawnia motioned to spend up to \$5,500 from the Casino account to pay for the outstanding items required to complete the Learning Commons plan. Kilby seconded. All in favour, motion approved.
- c. **Upcoming Parent Engagement Session** - Kristi motioned to spend up to \$100 as our contribution to the snack for the Brain Architecture Game night. Kilby seconded. All in favour. Motion approved.

9. Next Meeting and Adjournment

- a. Loretta adjourned the meeting at 8:56pm
- b. Next meeting March 14, 2024 following School Council Meeting.