

**Wes Hosford School Council – Meeting Minutes - DRAFT**  
**Thursday, November 17, 2022**  
**Hybrid Meeting - School Library & Google Meet**

**In-person Attendees:** Tawnia M, Trenna, Kerry, Colleen, Kya, Amy

**Virtual Attendees:** Kilby, Courtney, Loretta, Kristi F, Kristy H, Shawna K,

**WH Staff:** Susan Freiheit, Ralph Arndt, Kristy Thiessen (virtual)

**Trustee:** Don Irwin

**Regrets:** Lorelee R

**1. Call to order & Welcome**

- a. Tawnia called the meeting to order at 6:32pm
- b. Online attendees please post questions in the Chat.

**2. Adoption of Meeting Minutes from September 15, 2022**

- a. Sue motioned to approve minutes from September 15, 2022
- b. Kerry seconded the motion.
- c. All in favour. Minutes adopted.

**3. Trustee's Report - Don Irwin**

- a. October was very busy with the COSC (Committee of School Councils), Meet and Greet with Principals, and our first meeting of the 2022/23 school year Board Caucus meeting on Oct 6 including a visit to Sherwood Heights Wellness Day (great job folks), Logos Planning & Reporting,
- b. School Councils at Ecole Campbelltown, Sal, Next Steps, and Brentwood.
- c. On October 19, I attended the excellent Division Post Secondary Career Fair, and the final French Immersion planning session.
- d. The review of 2021/22 school year began with Assurance Reviews of all Central Services (transportation, finance, student services etc.) Next one starts first week of December.
- e. Board Meetings - In our bi-monthly Board meetings, we adopted School Calendars for the next two school years.
- f. Alberta School Councils Association.ca - Have excellent free seminars for School Boards and a Parent Caregiver series.
- g. School Council Grant of \$500 is available to all Councils for speakers and seminars.
- h. Upcoming Events in November and December
  - i. November 7 - 11 - Fall Break
  - ii. Nov 14 - Noon - Release of agenda for Nov 17 Public Board meeting (call me with any comments or input on agenda items at eips.ca.)
  - iii. School Council meetings - November 16 - Cloverbar and Campbelltown, 17 - Wes Hosford, 23 - Next Steps, Oct 24 - Brentwood and Sal.

- iv. November 29 & 30 - Annual Board Retreat in Camrose
  - v. December 1 to 10 - Schools Assurance Reviews
  - vi. December 21 to January 3 - Christmas Break
  - i. Questions or suggestions - Please call or email me directly at Don.irwin@eips.ca or text/cell 587-986-3900.
4. Parent Council Chair Report - Tawnia McQueen
- a. Council of School Councils (COSC) Monthly Meeting - Tawnia attends monthly meeting. Attended by trustees, superintendents, ATA member and all schools from EIPS invited to send a representative. Designed for information sharing.
    - i. Highlights:
      - 1. Boundary updates for junior high schools... Sherwood Heights is not our funnel school but is on the radar for a new school.
      - 2. Stand for Education Rally - positive turnout.
        - a. Note Sue has Stand for Education yard signs
  - b. Alberta School Council Association (ASCA) Engagement session on November 19, 2022. Board pays for our membership and it has a wealth of great information.
    - i. Virtual Event – Nov19. All welcome. RSVP. Link on facebook page. Tawnia will be attending and can share the info.
  - c. Alberta School Council Grant for Parent Engagement (Grant Spending Options). We can use it to take advantage of the ASCA info sessions (~\$150) OR we can use it for our own sessions OR we can pool with other school councils and organize a larger event.
    - i. We didn't spend our \$500 last year so we have \$1000 to spend this year.
    - ii. Question - how will it be decided what we will use it for? Tawnia - can be decided by Executive but we want feedback and input and ideas from the group. Can we take the month to brainstorm and then discuss and vote next meeting? Yes for sure.
  - d. Assurance Review - What is the Assurance Framework?
    - i. Surveys sent to parents - feedback has impact!
  - e. 2022-2023 Wes Hosford School Council Goals - Tawnia reviewed the 5 goals for School Council for the 2022-23 school year. They are:
    - i. Increase Parent Engagement: (EIPS 4 Year Plan, Priority 3) (WHS Goal 3)
    - ii. Increase Communication: (EIPS 4 Year Plan, Priority 3) (WHS Goal 3)
    - iii. Implement Staff and Volunteer Recognition: (EIPS 4 Year Plan, Priority 2 & 3) (WHS, Goal 3)
    - iv. Assist with School Staff/Admin Goals & Needs: (EIPS 4 Year, Priority 2) (WHS Goal 1,2,3)
    - v. Increase Positivity and School Pride (EIPS 4 Year, Plan Priority 2) (WHS, Goal 3)
  - f. Appreciation

- i. thanks to the staff for extra-curricular activities happening with our kids...running club, math club, art club, mindfulness wednesdays, volleyball, intramurals.
  - ii. thanks to Sue and Ralph for trying to get us back into the school.
  - iii. Thanks to the community volunteers - library helpers, hot lunch, treats, teacher dinners, etc, etc, etc!
- 5. Current Business – Tawnia McQueen
  - a. Book Fair - coming up end of the month.
    - i. Lead - Tawnia
    - ii. Volunteer sign up sheets are available. Sign up!
  - b. Teacher Potluck:
    - i. Leads: Kya on site
    - ii. Volunteer sign up sheets are available. Sign up!
  - c. Facebook Group Name Change - name was long, uncertainty around if it was a public group or just a group for the executive. Some suggestions included WHF Parents, WHF Community, WHF Families.
    - i. VOTE: All in favour of **WHF Family**.
  - d. Christmas Concert - Volunteers needed. More info will come.
    - i. Looking for someone to live stream...let us know!
  - e. Committee Leads and Volunteers Needed for Upcoming Events
    - i. Spring Dance - Michelle & Breanna
    - ii. Sports Day - Tenna on concessions
    - iii. Spring Book Fair -
    - iv. Read-a-thon - volunteers needed
    - v. Communications - social media & graphic design help
- 6. New Business
  - a. No new business
- 7. Principal's Report - Sue Freiheit
  - a. Report cards coming out on Nov25 at 4pm - new system through powerschool.
  - b. Interviews on nov30 and dec1
  - c. Reminder in new year - interviews in February before report cards, then report cards in March.
  - d. Xmas concert - dec8 - grades 1-3.
    - i. 4 volunteers needed - will send email.
    - ii. Email coming out about tickets...not enough room for everyone to bring extended family. Capacity - 500 chairs in gym. Every family gets 2 tickets to start...then FCFS up to 2 more tickets.
    - iii. How to handle line-up...move people inside to line-up within the school.
    - iv. Draw for front row seats - email coming.
    - v. Note every "body needs a ticket due to fire code"
  - e. Kinder concert on Dec15-16 in school library during the school day

- f. Spring concert - date TBD
  - g. Assurance review is coming up - Sue and Ralph stand before the board and tell them how awesome we're doing. Covid had an impact on learning but we are working on it and there's much more to our school
  - h. Upgrading our library. Getting new shelves and books!
  - i. Indigo funds - we get to spend over \$3000... going to ask the students/parents on what type of books to buy.
    - i. Idea - winner of read-a-thon gets to go shopping for books with Sue & Ralph.
  - j. Question: did the government release any more Covid funds? Not yet! We are all anxiously awaiting. Testing is done for it but there is zero communication or guarantee.
  - k. Question: are we using the new school messenger app? Sue sends through the app but also comes as an email. Should be viewable in the app.
8. Vice-Principal's Report – Ralph Arndt
- a. Great to be in-person again
  - b. Bully awareness week this week - lots of activities! Such as kindness chain, videos, mismatched sock day tomorrow to highlight uniqueness.
  - c. Subscribe to calendar available on website
  - d. Halloween great success - photo gallery online
  - e. GARC - has asked us to remind our families re drop-off
    - i. Slow down and yield to pedestrians
    - ii. Keep drop off short
    - iii. Refrain from blocking parked cars
    - iv. Refrain from blocking wheelchair stalls
9. Teacher Update – Kristy Thiessen
- a. Thank you to the parents of school council for the meal coming up on parent teacher interview week.
  - b. Busy week this week - bully awareness and Metis week - Metis consultant came in to do some interesting activities like finger weaving.
  - c. EYETA - early year evaluation teacher assessment - kindergarten assessment tool.
  - d. Kindergarten Xmas concert back in person again! Reindeer Boogie!
10. Meeting Adjournment – Tawnia McQueen
- a. Tawnia adjourned the meeting at 7:34pm