

Wes Hosford Fundraising Society
Thursday, September 15, 2022
Virtual Meeting

Virtual Attendees: Tawnia M, Tanya T, Trenna-Violet S, Loretta C, Lorelee R, Chantelle A, Courtney K, Kristi F, Heidi F, Colleen S, Kerry H, Amy P, Kilby M, Larissa H

WH Staff: Stacey Large, Sue Freiheit, Ralph Arndt

1. **Welcome and Call to Order** - Colleen called the meeting to order at 7:29pm.

2. **Election of Executive Members**
 - a. Returning members:
 - i. Colleen Seward is returning as Chair.
 - ii. Kerry-Lyn Heberling is returning as Treasurer.
 - iii. Amy Power is returning as Secretary.
 - b. We have a vacancy for the role of Vice-Chair.
 - i. Tawnia nominated Trenna for Vice-Chair.
 - ii. Kilby seconded.
 - iii. No other nominations.
 - iv. Attendees voted all in favour. Trenna is elected to position of Vice-Chair.

3. **Adoption of minutes from last meeting**
 - a. Tanya motioned to adopt the minutes from May 19, 2022.
 - b. Stacey seconded.
 - c. Motion carried, minutes approved.

4. **Treasurer's Report - Kerry H.**
 - a. Current balance - \$118,000
 - b. Looking for a volunteer to audit the books. Loretta will. Kilby will help.
 - c. Kerry would like to allow e-transfers from the account. By-laws don't reflect the e-transfer generation. One of the signing authorities must give written approval to send the e-transfer (i.e. send an email).
 - i. Loretta motioned to approve e-transfers from the Fundraising Society bank account as long as one of the signing authorities provided written approval in the form of an email.
 - ii. Amy seconded.
 - iii. Motion approved.

 - d. Balance Sheet:

Wes Hosford Parents Fundraising Society		
Balance Sheet		
July 1, 2022 to September 12, 2022		
		Total
Assets		
Cash		
	ATB Casino Bank Account	\$ 22,901.73
	ATB Chequing Bank Account	\$ 95,910.43
	Petty Cash	\$ -
	Total Cash and Cash Equivalent	\$ 118,812.16
	Debtors	\$ -
	Prepaid Expenses	\$ -
	Total Assets	\$ 118,812.16
Liabilities and Equity		
Liabilities		
	Current Liabilities	\$ -
	Total Liabilities	\$ -
Equity		
	Opening Balance Equity	\$ 107,311.46
	Retained Earnings	
	Profit for the Year	\$ 11,500.15
	Total Equity	\$ 118,811.61
	Total Liabilities and Equity	\$ 118,811.61

5. Teacher Classroom Contributions

- a. Tanya motioned for \$10/student for this year.
- b. Kilby seconded.
- c. Motion approved.

6. Playground and CFEP (Community Facilities Enhancement Program) Grant - in partnership with Strathcona County (SC) is a doubling grant that doubles the money we've fundraised. We need the grant to make the playground happen.

- a. Thanks to Lorelee for handling our grants!
- b. Applied in the Spring and we were denied.
- c. Feedback was positive and that sometimes we have to apply a couple of times. Just applied again. Should hear early in the new year.
- d. We have good support from Council and County administration.
- e. SC will start assessing the playground for replacement in 2026 based on its age. We are fundraising for an extension to the playground, not just an update. .
- f. New idea proposed - open house on playground - to inform families on the concept, costs, and fundraising at a high level. Get everyone engaged and excited.

7. Hot Lunch - Tanya T.

- a. great turnout of new volunteers
- b. Table at meet-the-teacher was really helpful. Great to meet people face to face after a couple of years.
- c. 3 teams running the program - popcorn, treat, and hot lunch.
- d. Question for Sue - can Grade 6's still help with hot lunch? Sue to check with teachers and circle back.
- e. Great numbers for hot lunch orders this session.
- f. Discussion around how to help those families struggling who may want to order but can't afford to. Could we add a donation link to future munch-a-lunch orders to help families in need? Circle back next meeting.

8. Spring Dance - hoping to debrief with the coordinators and coordinate with the Fundraising Committee and Parent Council.

9. Current Passive Fundraising Initiatives

- a. skip the depot
- b. save-on foods receipts wye road
- c. boston pizza receipts - any BP's in Alberta

10. Recent Initiatives

- a. write-on stationery - \$761 for this year
- b. mabel's labels - nothing from them yet

11. Discussion on Previous Fundraisers for ideas:

- a. casino - we should be due for one in the Spring.
- b. read-a-thon / math-a-thon - did one last year and made a lot of money
- c. qualico subdivision clean-up - looking for contact from Laura. COLleen to follow up.

- d. still have 253 Nitza Pizza coupons...can we sell them again for pick up at the bottle drive? Yes, already paid for so any sales are straight profit.
- e. Salisbury gift card sales - maybe again around Mother's Day.
- f. 50/50 draws - Christmas concert would be a good time to do one. Loralee motioned we run a 50/50 starting in November to be drawn at the Christmas concert. Loretta seconded. Motion approved.
- g. Draw for front row seats at Christmas concert - is being done by the school / parent council to offset costs for school.
- h. Loretta motioned for Bottle Drive weekend after thanksgiving and sell Nitza Pizza GCs. Tawnia seconded. Motion approved.

12. New Fundraising Ideas for Fall

- a. Pumpkin sales - buy for \$7 and sell for \$12. - reviewed and decided no for this year.

13. Other Business:

- a. Parent / Teacher Interviews – motion to spend up to \$500 to feed the teachers and staff. Tawnia moved. Kilby seconded.

14. Closing

- a. Colleen adjourned meeting at 9:17pm
- b. Next meeting Thursday, November 17, 2022 following Parent Council meeting.